How to register for Executive/Business/ Corporate English Programmes online.

Step 1) Login to https://www.casrilanka.com

Step 2) Click the "student Login" from the top right hand corner of the website

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Step 3) Enter your Student ID and Password if you have already created your profile.

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| | Tam a Student I am a Member I Organization |
| | Login ID Password |
| | Student ID |
| | Login Login Help |
| | If you are trying to login for the first time please Click here to Register yourself first Register |
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| lf you | If you have forgotten your password please click password reset button to reset your password Password Reset Password Reset Help have not created your profile, you need to register yourself by clicking on " <u>Click here to register</u> |
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Step 4) Access the Student Menu in your Student Home



 Registration - English Courses (MELC)

Step 5) select

from the "Student Menu"

| HOME ABOUT US MEMBERS | STUDENTS | TECHNICAL | FACULTIES | BUSINESS SCHOOL | DEGREE PROGR |
|---|-----------------------|-------------------------------------|--------------------------------|--------------------------|---------------------|
| STUDENT MENU • My Home | Stude | nt Home | | | |
| My Information Update Information Update Password | You are restricted | now logged i I to Students on | n to the CA S Ily. | Sri Lanka Student seo | ction of the webs |
| My Training Recordbook Student Forum Certificate/Transcript Requests | Here you update b | i can view your utton in your pr | student profile ofile page. | and update your profi | le and interests by |
| IT Exam Results IT Traning - Online Registration | Click | <u>here to familiar</u> | ize yourself wit | <u>h online services</u> | |
| Registration - English Courses (MELC) | | | | | |
| Advance Payments | | | Δ | | |
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Step 6) Select the relevant course applicable for you. i.e Executive Business or Corporate level

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| My Tr | aining Recordb | ook | | | Cor | nmunication & People | Skills at : | -Select - | | |
| Stude Certif IT Ex | nt Forum icate/Transcript am Results | Requests | | | | | | -Select - Executive Le Business Lev | vel (SE I) el (SB I) | |
| IT Tra Regis (MEL) | aning - Online R tration - Englisi C) | egistration n Courses | | | | | | Corporate Le | wel (SC I) | |

Step 7) Fill-in the application and register online. Online payments could be made at the same time of online registration or payments should have been made to the cashier at the Institute or to the bank prior to registering online.

| Select your Class to view Class Details | | |
|--|-----------------------------------|--------------------|
| Class : - Select - | T | |
| Do you like to sit the Placement Test O Yes No | | |
| If Yes mention the District you wish to sit the Placement Test | | |
| Payment Details | | |
| - | | |
| Please note that this registration is valid only for this batch. All | payments are non-refundable and n | on-transferable. |
| Multimedia English Language Center | Registration Fee | Rs. 1,000/- |
| 20A Malalasekera Mawatha, Celembe 07 | Course Fee | Rs. 5.500/- |
| Tele: 0112352075 | | |
| Email: kumudu.weeratunga@casrilanka.com | Exam Fee | Rs. 2,500/- |
| | | |
| Select Payment Option | | |
| Pay Now Already Paid | | |
| | If payment has alread | y been made, click |
| | "Already paid" or else | make the payment |
| Kegister >> | and get register | |
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information.