



Communication and People Skills at Executive Level (SE1) Examination November 2017

The Communication and People Skills examination of the Executive Level (SE1) written examination will be held on 25th November 2017 in Colombo. This Examination will be conducted in two parts. Part One - Written examination is to test Reading, Writing and Listening skills. Part Two is to test Speaking skills. Two separate admission cards will be issued for Part One and Two. Date/time of the Speaking test will be notified to you in due course. It is compulsory to complete both, part One and Two at the same examination.

General Instructions to Candidates:- (Written Examination)

- Date of Calling Applications : 1st September 2017
- Date of Closing Applications : 10th October 2017
- Date of Examination : 25th November 2017
- You can obtain application forms from the Institute, nearest CA Information Centre or log on to www.casrilanka.com.
- Applications should be sent via Registered Post addressed to Director Examinations, Institute of Chartered Accountants of Sri Lanka, 30A, Malalasekera Mawatha, Colombo 07 or drop into the box placed at the security point of the Institute on or before 10th October 2017, 5.00pm. Please indicate “**SE1 Examination – November 2017**” on the top left hand corner of the envelope.
- All students who apply for the SE1 final exam for the **first time should have fulfilled at least 75% attendance requirement of its full course before they sit the SE1 examination.** Please contact the particular Teaching College in which you follow the SE1 course to check whether you are eligible to apply for SE1 exam. Students who have been exempted from the course are requested to attach the confirmation of results along with their exam application form.
- The Examination fee for SE1 Examination is **Rs. 2,500/=** The fee should be paid in cash to any branch of Bank of Ceylon to the credit of the Institute of Chartered Accountants of Sri Lanka, Collection Account No. 2323142 Bank of Ceylon, Torrington Square Branch. Pay-in-Vouchers in triplicate are enclosed herewith for this purpose. Please attach the copy of CA Sri Lanka with your application.
- Examination fees of candidates who fail to sit the examination will not be refunded or transferred under any circumstances.
- The Income Code (EX 07) should be written correctly in the deposit slip.
- Kindly note that your application form will be rejected in the event of failure to fulfill any of the above requirements.



Application for Communication and People Skills (SE1) Written Examination
November 2017

Date of Calling Applications : 1st September 2017
 Date of Closing Applications : 10th October 2017
 Date of Examination : 25th November 2017

For office use only Index No.

Exam Fees Payment Details			
Date	Bank / Branch	Payment Code	Amount
		EX 07	Rs. 2,500/-

1. **NAME WITH INITIALS** :Mr /Mrs /Miss
 (In block capitals)

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2. **FULL NAME** :.....
 (In block capitals)

.....

3. **ADDRESS** :.....

.....

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4. **CONTACT DETAILS** Mobile

Landline

E-mail

5. **NATIONAL IDENTITY CARD NO.**

Date of Issue

6. **STUDENT REGISTRATION NUMBER**

7. REGISTRATION RENEWAL

Year of the most recent renewal of Registration :
 (All candidates should have renewed their student registration for the year 2017)

8. ELIGIBILITY FOR 1ST ATTEMPT CANDIDATES

Current status of the SE1 Course (Please fill the relevant fields)

Status	Name of the Teaching College	Branch	Batch No	Date of Completion
Completed the Full Course <input type="checkbox"/>				
Presently Following <input type="checkbox"/>				
Exempted from Placement Test <input type="checkbox"/>	-	-		-
Please attach the confirmation of placement test results along with the exam application form				

9. ATTEMPT IN THE SE1 EXAMINATION
 (Please tick the relevant cage)

First Attempt
 Subsequent Attempt

10. DECLARATION BY THE CANDIDATE

I certify that the particulars furnished by me in this application are correct. I undertake to abide by the decisions of the Council in regard to this Examination. I am liable to be penalized for any false declaration made by me in this application.

.....
 Date

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 Signature of the Candidate